



Welcome!

The staff of The Lung Center and The Sleep Clinic would like to welcome you to their practice. We are dedicated to providing excellence in patient care. In order to be of better service to you, please take note of the following information:

Your appointment is scheduled with Dr. Satya Chaparala, MD at one of the following locations:

*5161 B Drive South, Battle Creek, MI 49015
360 E. Chicago St., Ste. 102-C, Coldwater, MI 49036
30 South Howell St., Hillsdale, MI 49242*

You may contact us at (269) 969-6099 or Toll Free: (888) 363-5292

Appointment Info:

Please bring your bed partner with you to your first appointment. Dr. Chaparala would like to get his/her perspective on your sleep habits that he or she has observed. If you have had a previous sleep study in another city or state, please obtain a copy to bring with you to your appointment. **You must bring your insurance cards and photo id** and a list of your current medications and dosages to **EVERY** visit.

Please arrive **15 minutes early** for your appointment. Your first appointment is just a consultation with the doctor. If it is determined you will need a sleep study scheduled, it will be done at a later date.

Please visit our website at www.lungcenterandsleepclinic.com, to print and fill out all of the necessary forms and bring them with you to your appointment. If you are unable to print out the forms you may stop into the office prior to appointment date or you may arrive 30 minutes prior to your appointment to fill them out. Failure to do so may result in your appointment being rescheduled. Thank you.

Cancellations:

The providers are available to see patients by appointment. In order to increase physician availability, please notify the office at least **24 business hours** prior to appointment time for cancellation. ***Failure to give appropriate notification for your new patient appointment will result in a \$100.00 cancellation/no show fee charged to your account. This fee will need to be paid prior to rescheduling your appointment. The no show fee for an established patient is \$50.***

Insurance:

We participate with most insurance companies and therefore our staff will file your primary and secondary claims for you. In order to process your claim, we will need to make a copy of your insurance card(s). If you are unsure if your insurance will cover this visit, please call your insurance company and make sure it is a covered benefit. **We will need to verify your coverage at every visit so be prepared to show your insurance cards at all your appointments.** Co-pays and deductibles are part of your contract with your insurance. Please be prepared to pay your co-pay at every visit. If you are not able to pay your co-pay at the time of your visit, a \$10 statement processing fee will be added to your account. This is not a charge covered by your insurance. If you are uninsured, a discount on services is available if you pay in full on the date of service. If you are unable to do so, please speak with our billing specialist ahead of time to make arrangements for payment.

Thank you.